



Lifelong Learning Programme



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Comenius Multilateral school partnership

School for Life Project

How to organise an event?

Green Colour Day

Romanian miniguide





Green Colour Day

The environmental project

The aim of the developing of Green Colour Day project is to involve school in the community's life through ecological actions, to let the citizens of the town know about the city's possible environmental problems in order to make them aware to maintain a healthy, clean environment starting from real examples.

Collaborating with teachers and the community's members the students develop their planning, organising and evaluations abilities for all the project's activities, their IT skills and also their speaking and writing abilities beside their moral and civic attitudes.

Taking into consideration the importance of this environmental project it is absolutely necessary to involve all the students and teachers in the action in order to improve the quality of life in the community.



The action domains and each team's responsibilities are:

- ♣ Taking photos and creating the PowerPoint presentation—"The environmental problems" (launching the project)
- ♣ Contacting the mayor
- ♣ Creating the leaflets for Green Colour Day
- ♣ Delivering the Green Colour day leaflets into the city
- ♣ Creating the posters/banners for Green Colour Day
- ♣ Taking photos and filming during the event.

SoLIFE - School for Life Project

**Volume 2, How to
organize an event?**

June 2011

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1. „Making the project” Team

The members of this group (minimum 4 - maximum 7 students) are selected from the schools' students at least one week before the event takes place. These students should be good organizers, they should know the school very well (they can be representatives in the School's Council), they should have team work abilities, creativity, initiative, critical thinking. Also, they should be good time managers and they should have digital competences in order to be able to plan in an efficient and explicit way the whole project, assuring its success.

The group carries out activities only in the BEFORE stage of the evolution of the “Green Colour Day” event, but they are designed for all the three steps of the event.

Before...



The coordinating teacher of this group explains the students that the purpose of Green Colour Day event is to involve school in the community's life through civic actions highlighting the environmental problems in order to make them aware to maintain a healthy clean environment starting from real examples.

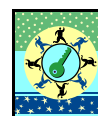
- ♣ The teacher sets a time and a date with the students when they are going to make a tour of the city to identify the problems, asking them to make a list of the identified problems. Set the deadline for collecting the information and the date for the next meeting.
- ♣ During the tour of the city, the students lists the city's environmental problems and the areas where the problems have been identified.

I. Activities projected in the „Before...” stage:

Coming back to school they analyse their reports, identify the problems that the school can solve (clean the areas with a great deal of garbage, paint the trunks of the trees white, plant trees and flowers). Taking into consideration all these and the aim of the event, the most suitable environmental actions are proposed to be done, the tasks for each working team are set, expected results and also contacting some people who can support our cause (students and teachers from other schools, parents, managers of some important institutions, local associations and small factories that can provide us some materials for cleaning).

- ♣ In order for the teams to work efficiently, establish what are the basic abilities, necessary for its members. Take into account that, when making the teams, the members should be selected according to their abilities, options, motivation and availability. They should be guided by one or two coordinating teachers. Make poster to announce the 6 teams that will be made and where the students can subscribe.
- ♣ In order to have good results and to fulfill all the tasks each group of students led by a teacher must have a specific task (plant trees in the village of Pucioasa, plant seedlings at school entrances in areas of the towns, clean the train station park and the large park, re-paint the park benches).

- ♣ All the materials needed by each group are listed and the students in charge of the materials, the contact with the other groups, the management of time and the monitoring and evaluation are established.
- ♣ Evaluation activities are planned instruments needed for these are created in order to be used. Dissemination activities of the project are planned.
- ♣ The calendar of the whole project activities is made. It is also created a draft of the Green Colour Day programme.
- ♣ The coordinator of this group establishes a meeting with all the working teams during which the calendar of the activities is presented and analysed. If it is necessary some improvements can be made.
- ♣ During a morning meeting and an afternoon meeting the team project presents to the whole school the aim, the objectives and the actions that are going to take place during the event.



II. Activities projected/set in the „While...” stage:

The coordinators and the students check once again the draft of the Green Colour day programme and make the final changings. Because the school works in two shifts the order of the activities is:

- Lessons about the environment and Practice activities – Primary students;
- The opening festivity (Green Colour Day Anthem, the guests' and the managers speeches);
- Ecological lessons and Practice activities – Secondary students;
- The evaluation of the activities.



III. Activities projected/set in the „After...” stage

Evaluation: Points of improvement and strengths are established for the next activities, according to the points that were identified as not as good in the evaluation stage.

- ♣ Completing the project self-evaluation sheets by the all the members of the project.
- ♣ Presenting the feedback obtained from the teachers and the members of the community, the students and the exchange of impressions between all the members of the project.
- ♣ Completing the SWOT analysis.

Dissemination:

To advertise the activities and the results of the Green Colour Day project to the local and national community some dissemination activities are planned:

- ♣ Publishing an article in the school's informal bulletin;
- ♣ Publishing an article in the town's informal bulletin;
- ♣ Posting an album on the school's website.

The working groups responsible with the fulfilment and dissemination activities are established. It is also set a deadline for the activities.

2. “Taking photos and making the PPT,, team „Environmental problems” (launching the project)



Before...

The aim of the activities developed by this group is to identify the areas with a great deal of garbage and to take photos of them.

- ♣ The group is made of at least 10 students no more than 10. These students must have a great sense of observation, good digital abilities in order to handle carefully the camera and to create a PPT.
- ♣ The coordinating teacher meets the students from this group at least 4 weeks before the Green Colour Day event in order to discuss their role, to set the date for the documentation on the field and to practice the handling of the camera so they can take some good quality pictures.
- ♣ The students cross the town and take photos of the areas with a great deal of garbage or photos of the places where the garbage bins miss. The photos made are selected and placed in a PPT after that, mentioning at the same time the street where the photo was taken. Supervised by the teacher the student prepares a speech about the material.



During...

- ♣ The students present the PPT to their colleagues, the teachers and the guests on the day when the project is launched.



After...

- ♣ At the end of the cleaning activities the students and the coordinating teacher visits once again the areas where there was a lot of garbage and take photos of them.
- ♣ They add the photos to the PPT adding short commentaries to highlight the changing and the impact on the citizens of the city.



3. “Contacting the Mayor” Team



Before...

The students selected for this team (at least 4 students not more than 12) must have excellent speaking and writing abilities.

The students have important discussion with the staff from the Town Hall

- ♣ The coordinator of this group explains students that their role is to sensitize the local important staff for the decision, in order to obtain their support in all the proposed ecological activities.
- ♣ The students from this group collaborate with the „Taking photos and making the PPT,, team with at least two weeks before the Green Colour Day event. Using the information and proofs collected by their colleagues, the students make a list of the materials they need and with the names of people who can help them so they can write letters of intention.
- ♣ A meeting with the Mayor of the city is set with at least 3 weeks before the event. The speech is also based on the PPT of the areas with a great deal of garbage.
- ♣ The students are received in audience by the Mayor on the set day. They are accompanied by the coordinating teacher and the manager of the school. They present their materials and the message of the whole school. At a round table they have important discussions with the staff from the Town Hall.
- ♣ After the audience the group sets a project meeting and reports to the other groups the results of the meeting and the distribution of the materials.

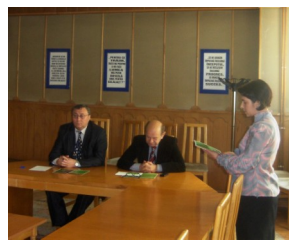


After...

After the event ends they have another discussion with the Mayor to get a feedback.



Meeting with the Major of the city



4. “Making the leaflets for Green Colour day” Team

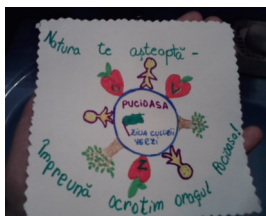


Before...

Original slogans having as an impact the protection of our environment.

Select a number of students from the school to take part in this group (at least 4 no more than 20). They must have excellent writing abilities to create original slogans having as an impact the protection of our environment in order to create a leaflet on this theme and to correlate the message from the leaflet with images created by themselves, downloaded from the internet or photos made by themselves during the activities.

- ♣ The students must know the role of Green Colour Day, they have to know how to work in a team, to have IT abilities to be open, serious, punctual, creative, spontaneous and to show availability for such actions.
- ♣ The coordinator of this group meets the students at least 2 weeks before the event to discuss about their role.
- ♣ The coordinator explains the role of the leaflet for this type of action, brings and shows students different samples of leaflets for other types of activities. After that the coordinator analyses them with the students and lists possible forms of leaflets about the protection of the environment through brainstorming on a flipchart paper (drawings, texts).
- ♣ During the same meeting the coordinator makes the working teams take into consideration the students's proposals. The members set the time and date for the following meeting. The coordinator demands students to send him by e-mail, through attachment the sample of leaflet proposed by their working group one week after the first meeting takes place.
- ♣ The teacher receives students' leaflets, corrects and improves them if necessary and after that sends them back. The students print them out, make copies and gives them to the coordinator of leaflets delivering group. This activity practices students IT abilities, writing and speaking skills and their ability to work efficiently in a team.
- ♣ The coordinating teacher invites the working groups to a meeting to present their the final stage of the leaflets. The leaflets are displayed on a flipchart appreciating their good points and correcting / improving the bad ones. At the end of this activity students complete an ABC evaluation form of the activity “Another thing we've learned today...”, “Besides all it was good that...”, “Considering that...”, writing their comments and suggestions about the event they have taken part in.



- Teacher and students go to the city and share the flyers to citizens, promote activities that will take place on Green Colour Day.



5. “Making the posters / banners for Green Colour Day,, Team



Before...

Select the number of students to take part in this group (at least 5 no more than 15). They must be creative, skillful, to have the aesthetics sense, to have excellent writing abilities in order to create original messages with a strong impact for the protection of the environment so they can create a poster on this theme. The poster can have suggestive images created by themselves like drawings, paintings, collages using different techniques. The students must know the role of Green Colour Day and its characteristics must have IT abilities to be open, serious, punctual, creative, spontaneous and to show availability for such actions.

- ♣ The teacher must meet students at least two weeks before the event to discuss about their role. The coordinator explains students role of a poster for this event, brings different samples of posters. After that the coordinator analyses them with the students and lists possible forms of posters about the protection of the environment through brainstorming on a flipchart paper (drawings, texts, slogans).
- ♣ During the same meeting the coordinator makes the working teams take into consideration the students' proposals. The members of the groups set a date and time for the following meeting and make a list of the materials needed for the poster: string, cloth, paper, patterns for the letters and drawings, self-adhesive paper. They establish the slogan / message of the poster.
- ♣ The coordinating teacher invites the working groups to a meeting to present them the final stage of the posters. The leaflets are displayed making appreciations of the good points and correcting / improving the bad ones. The best posters will be selected and placed in the best places in town.
- ♣ At the end of this activity students complete an ABC evaluation form of the activity “Another thing we've learned today...”, “Besides all it was good that...”, “Considering that...”, writing their comments and suggestions about the event they have taken part in.



During...

Students display the posters / banners in the selected areas on Green Colour Day.



6. Making the PPT „Healthy vs. unhealthy food” Team



Before...

Go to a supermarket to get information about different products.

The students that are selected in this team must have digital competences, abilities to search, collect and process the information. They must be creative, with aesthetic sense, they should work in teams and they should have oral communication abilities. The number of the students in one group can be between 5 and 15.

- ♣ The coordinating teacher of the group meets its members at least 2 weeks before the organization of the event “A civic action in the community” to establish the structure of the PowerPoint presentation. For start, he / she explains the students the importance of the material and explains the basic rules that need to be followed in making it (quality, clarity, the credibility of the information, the balance between the text and the image, the aesthetics of the product, the message transmitted).
- ♣ The coordinating teacher and the students go to a supermarket to get information about different products (nutrition calories, saturated fat acids, sugar). Make the content of the presentation and split the students into pairs. Give them the tasks according to their options, but the students have to search for, select and process the information. Conjunctly, and according to the calendar of the project, set the time for finishing the tasks (4-5 days).
- ♣ The coordinator tells the students to send their products by e-mail or other sources of electronic transfer. Suggest the students to use CDs with photos taken in the supermarket. The students have the school’s camera to take photos. During those days the pairs meet with the coordinating teachers and discuss / clarify / develop certain aspects. At the agreed time, the teacher downloads from his / her e-mail the PowerPoint presentations that were sent from the students and analyzes them.
- ♣ At the next meeting (at least one week before the event), the coordinating teacher offers feedback to the students and improves certain aspects, if necessary, about the quality and the credibility of the information, the balance between the text and the image, the aesthetic of the product, the message. Establish the final form of the PowerPoint and the text that will be transmitted orally. In this activity the students practice the way and the order in which they present, and the pair that takes care of the slides of the PowerPoint practices the presentation (the timing between the time of the presentation and the oral communication of the message). This activity can be done in the next 2 -5 days if necessary.





During...

- ♣ The students in this group wait for the arrival of the guests in the space established for their greeting, invite them to take seats, present themselves and present the PowerPoint. After the presentation, if necessary, they answer to the students' and teachers' questions.



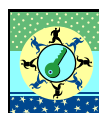
7. "Taking photos on Green Colour Day" Team



Before...

The students that are selected in this team must have digital competences, abilities to search, collect and process the information. The number of the students in one group can be between 4 and 20. They can also use their own cameras.

- ♣ The coordinating teacher of the group meets its members at least 2 weeks before and help them to get in touch with the school's equipment. First of all he / she explains the students the importance of the material and explains the basic rules that need to be followed in making it (quality, clarity, the credibility of the information, the balance between the text and the image, the aesthetics of the product, the message transmitted). The students practise taking photos and their materials are analysed making appreciations and recommendations if necessary.
- ♣ Each student will be given a certain area where he /she will take photos. In the IT labs will be created folders where students will download the photos and the films. This activity practises students' digital abilities and their sense for beauty and aesthetics.



During...

- ♣ Each student takes photos / films of his selected area. At the end of the activity, each student downloads in his folder all the material.

**Each student takes
photos / films of his
selected area.**



After ...

- ♣ The coordinating teacher invites students to a meeting where they can present the photos and the films. They select the best ones in order to create the final folder.
- ♣ At the end of this activity students complete an ABC evaluation form of the activity "Another thing we've learned today...", "Besides all it was good that...", "Considering that...", writing their comments and suggestions about the event they have taken part in and the results of their products.

Photos on Green Colour Day



During...



It is absolutely necessary to involve all the students, teachers and parents in order to improve the quality of life in the community.

Opening The Green Colour Day



Planting trees



Painting pots & benches



Photos on Green Colour Day



During...



Planting flowers



Collecting garbage



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**Green Colour
Day**

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